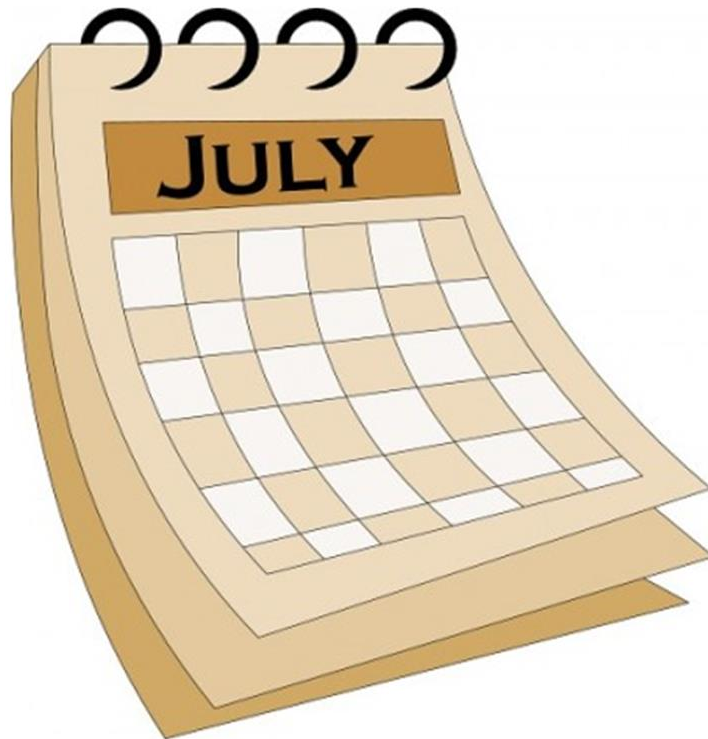


# CALNET: AT&T Billing Consolidator Refresh



Changes effective on  
July 2020 invoices.



# Signing up for a training session



AT&T CALNET

State of California Telecommunications Contract

### Contents

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**Links to External Sites**

- [AT&T CALNET Site](#)
- [State of California CALNET Site](#)

**California DEPARTMENT OF TECHNOLOGY**

## Welcome to the AT&T CALNET Training Site

AT&T is dedicated to providing necessary training that provides customers and support staff with the information needed to effectively procure and utilize the contracted services under CALNET.

Training classes are held Monday through Friday between the hours of 8am and 5pm Pacific Time. Most classes are an hour long and there is no charge to attend. Many classes are scheduled by agency, allowing the trainer to use agency-specific data, customize the training and answer specific questions you may have. For online classes, participants only need access to view a computer screen with speakers, headphones or a telephone to watch and listen to the training.

**Topics cover:**

- General product information
- Business applications and use
- Provisioning and ordering information
- Impact to invoicing
- Detailed technical information, as applicable

**Training can be provided in various formats:**

- Self-paced learning: User guides provide written instructions and screenshots to serve as quick reference guides for self-teaching
- Instructor-led training: Live in-person or web-based training. Participant guides are available in pdf format. They can be downloaded or printed for reference before or after the training

- Go to <http://www.attcalnettraining.com>
- Choose Available Courses



# Signing up for a training session continued

The screenshot shows the CALNET training portal interface. At the top, there is a blue header with the CALNET logo and the text 'State of California Telecommunications Contract'. Below the header, there is a green 'Contents' sidebar on the left and a main 'Available Courses' section on the right. The 'Available Courses' section contains a list of courses with expand/collapse icons (+/-). Two red arrows point to the first two courses in the list: 'AT&T Billing Consolidator \*NEW\*' and 'AT&T Billing Consolidator Refresh — NEW Invoice Changes (July 2020)'.

Course Name	Expand/Collapse Icon
<a href="#">AT&amp;T Billing Consolidator *NEW*</a>	-
<a href="#">AT&amp;T Billing Consolidator</a>	+
<a href="#">AT&amp;T Billing Consolidator Refresh — NEW Invoice Changes (July 2020)</a>	+
<a href="#">AT&amp;T BusinessDirect® for Managed Router Service (MRS) users</a>	+
<a href="#">AT&amp;T CALNET 3 contract overview</a>	+
<a href="#">AT&amp;T Hosted Voice Service (HVS)</a>	+
<a href="#">AT&amp;T IP Flexible Reach</a>	+
<a href="#">AT&amp;T Voice DNA®</a>	+
<a href="#">Cisco Hosted Collaboration Solution (CHCS) from AT&amp;T</a>	+
<a href="#">Voicemail Services: Enterprise Messaging Administration Tool (ECAT)</a>	+

- Choose AT&T Billing Consolidator \*NEW\*
- Choose AT&T Billing Consolidator Refresh – NEW Invoice Changes (July 2020)




# Signing up for a training session continued

**AT&T Billing Consolidator Refresh — NEW Invoice Changes (July 2020)** —

*Course length: 90 minutes*

**Target audience:** This course is designed for customers using AT&T Billing Consolidator, whose role includes validating invoices, paying bills or monitoring services and usage (i.e. billing department or accounts payable).

**Course description:** This is an online course focusing on the changes to AT&T Billing Consolidator and the new layout of CALNET invoices beginning with bills dated July 1, 2020.

Classes begin June 9, to prepare you for the changes. [CLICK HERE TO ENROLL IN A CLASS](#) 

**Course content**

- Bill Payer Search screen
- The NEW CALNET Invoice
  - Navigation
  - Detail of Charges
  - Details & Downloads
  - PDF download
- Help

**Other courses in this section**

- [AT&T Billing Consolidator](#)

**Training documents**

- Participant guide (Coming Soon)
- User guide (Coming Soon)
- [Specs for the EDS Agency Report](#)
- [Specs for the Excel Downloads](#)

- Choose **CLICK HERE TO ENROLL IN A CLASS**



# Signing up for a training session continued

## AT&T Billing Consolidator Refresh Class

Please fill out the information below to enroll in a 90-minute online class. The meeting details will be emailed to you within 2 business days.

Please note: All class times are in Pacific Time. More classes will be added, based upon demand.

Contact name \*

Contact phone number \*

 -  -   
000 000 0000


Contact email address \*

Agency name \*

Agency ID

Name & email address of additional participants

Select a class \*

 I'm not a robot   
reCAPTCHA  
Privacy - Terms

- Complete all required fields
- Click Submit

### Note:

Classes are currently scheduled June 9 through July 17.

If these sessions do not work with your schedule, please check back regularly. Sessions will be added through the end of the year.



## What is changing?

### CHANGING

- Simplification of the invoice
  - Improved navigation
  - Cleaner layout
  - Addition of the Charge Type column
  - Admin Fees separated from the product charge
  - Adding Mobility (including FirstNet) to the CALNET invoice
  - View all future CALNET Contracts together
- Minor terminology changes
  - WTN or Circuit ID renamed Service ID
  - Bill Payer (BAN) renamed Billing Acct Nbr (BAN)
- More robust Excel downloads

### **NOT** CHANGING

- Your access
  - Single log-in for CALNET invoices at <http://singlebill.att.com>
  - Billing Account Numbers (BAN) staying the same
- CALNET Contract expiration dates
- Invoice notifications via email and USPS mail
- Reports

\* Note: additional changes coming in 2021



# The simplified invoice

## Invoice Number: 44444

☐ Invoice

- Statement of Accounts / Remittance Slip
- BAN Summary
- Payments
- Bill Payer(BAN) Credits and Adjustments
- ☐ Monthly Recurring Charges
  - Monthly Recurring Detail
  - Usage Detail
- Non-Recurring Charges
- ☐ Service Taxes & Surcharges
  - Taxes Detail
  - Surcharges Detail
- CSR Detail
- Legend
- News You Can Use
- Download

Invoice Item:

Keyword:

Section:

PDF Files
<a href="#">44444_06132014.zip</a>

## Invoice Number: 5

☐ Invoice

- Statement & Remittance
- Payments
- Summary of Charges
- Detail of Charges
- Legend
- News You Can Use
- Details & Downloads

PDF File
<a href="#">5_05012020.PDF</a>

Keyword Search

- Statement of Accounts / Remittance Slip was renamed Statement & Remittance
- BAN Summary was renamed Summary of Charges.
- Bill Payer (BAN) Credits and Adjustments, Monthly Recurring Charges, Non-Recurring Charges, Service Taxes & Surcharges, were all merged into one section called Detail of Charges.
- Usage Detail and CSR Detail incorporated into Details & Downloads.
- PDF moved above the search options.
- Search options merged into one search box.



## Help

- New user guide under the Help tab in AT&T Billing Consolidator (by June 15)
- AT&T CALNET Training
  - <http://www.attcalnettraining.com>
    - Additional training sessions will be listed
    - User guide will be posted by June 15
  - [CalnetTraining@att.com](mailto:CalnetTraining@att.com)
- CALNET AT&T Billing Consolidator Helpdesk
  - For Login ID issues
  - 1.877.9.CALNET (1.877.922.5638), option 3
  - [CalnetBCHelpdesk@att.com](mailto:CalnetBCHelpdesk@att.com)

